

# WEARSIDE-SMALLHOLDERS

(website: shieldsroadallotments.info)

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## MINUTES OF COMMITTEE MEETING HELD 26<sup>th</sup> November 2023

ATTENDED BY: Mr I. Hornsey; Mr G. Arnott; Mr P. Larcombe; Mr J. Smurthwaite;  
Ms G. Clifford; Mr S. Palmer; Mr P. Hutchinson

APOLOGIES: Mrs J. Palmer

1. Minutes of previous meeting approved any matters below. Minutes to be published.
2. Correspondence. None
3. Finances – Monies as in the bank.

#### 4. Business

4.1 **Entrance car park.** The Council will be contacted for professional advice regarding drainage etc at the car park, before work will be undertaken on fixing pot-holes etc. Following this, contractors will be contacted for estimates. **(Action: I. Hornsey)**.

4.2 **Interior car park by container.** Work to clear rubbish from the embankment adjacent to the metro lines and construct a fence, will be undertaken. Estimates required from contractors. **(Action: I. Hornsey)**.

4.3 **Roads and verges.** Pot-holes will be repaired on site roads and chippings acquired to allow any repairs to verges. **(Action: I. Hornsey)**

4.4 **Fly tipping.** Plot-holders should be encouraged to close site gates to discourage fly-tipping, as the Council has requested. **(Action: All)** Agreed; to investigate potential CCTV solutions. **(Action: J. Hornsey)**

4.5 **Unworked gardens.** Calls and letters actioned, follow up calls to be made. Mr S Palmer will now be responsible for this function, but will be informed of known medical extenuating circumstances by the Secretary. **(Action: I. Hornsey)**

4.6 **Banking.** Discussion with the bank continues; application to open new account is underway. Contractor site work outlined above can proceed once an active bank account is restored. **(Action: I. Hornsey)**.

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4.7 **Signs.** All signs have been received and now need to be erected. **(Action: I. Hornsey)**

4.8 **Trees by 'the Square'.** Overhanging trees need to be maintained. The Residents' Committee will be contacted to discuss. **(Action: I. Hornsey)**

Date of Next Meeting: TBA 2024