

# WEAR SIDE-SMALLHOLDERS

(website: shieldsroadallotments.info)

---

## MINUTES OF COMMITTEE MEETING HELD 21<sup>st</sup> July 2024

ATTENDED BY: Mr I. Hornsey; Mr J. Smurthwaite; Ms G. Clifford; Mr P. Hutchinson;  
Mr S. Palmer; Mr. P. Larcombe

APOLOGIES: Mrs J. Palmer; Mr. J. Hornsey

1. Minutes of previous meeting approved any matters below. Minutes to be published.
2. Correspondence. None
3. Finances – Monies as in the bank.

#### 4. Business

- 4.1 **Banking/Rents.** New account now open and operational. Rents to be collected – notices and online information to be published.
- 4.2 **Entrance car park.** Estimates needed, or chasing now that bank account is operational. **(Action: I. Hornsey).**
- 4.3 **Interior car park by container.** Work to clear rubbish from the embankment adjacent to the metro lines and construct a fence. Can proceed now that bank account is operational. Pursuing estimates from contractors. **(Action: I. Hornsey).**
- 4.4 **Roads and verges.** Pot-holes to be assessed for self-repair. Awaiting estimate from contractor for chippings – for delivery during drier weather. **(Action: I. Hornsey)**
- 4.5 **Fly tipping.** Continues to be a problem by main gates. Plot-holders should be encouraged to close site gates to discourage fly-tipping, as the Council has requested (ideally locking then after dusk). CCTV solutions continues to be investigated. **(Action: J. Hornsey)**
- 4.6 **Unworked gardens.** New list of unworked plots etc. (without agreed mitigating circumstances) being dealt with by Rent Collector. **(Action: S. Palmer)**
- 4.7 **Council communication.** Re. queries raised with Council by individual(s) on site. Responses agreed and to be conveyed **(Action: I. Hornsey)** Note: It is expected procedure that people raise queries or complaints in writing (and signed) with the Committee in the first instance, and receive its response, before approaching the Council.

Date of Next Meeting: TBC Sept. 2024

---

Chairman  
Mr Paul Hutchinson

Secretary  
Mr Ian Hornsey

Treasurer  
Mrs Jean Palmer